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FWA Assurance No. 00001973  
IRB 00001497 of IORG0001100

For a thorough and complete review, all research proposals shall be submitted with the following information to NEC at least **15 (fifteen)** working days before the scheduled meeting date.

- Copy of the request letter.
- Copy of the protocol and summary
- Copy of the patient informed consent and the patient information sheet in English or French and Kinyarwanda
- To provide CV's of all investigators and their respective role in the study.
- To Provide approval from National Health Research Committee(NHRC) **if the study is a Medical Research**
- To provide the study budget
- 1 copy of CD of the above mentioned documents (put all documents in one document **PDF Format**).
- Review fee of amount of 850.000 FRW (Eight hundred and fifty thousand Rwandan francs only) for Research projects funded by research Institutions or other international organizations. The fees can be paid to the following account number: Rwanda National Ethics Committee 130- 10 53 298 in COGEBANQUE.
- The principal Investigator (PI)/ Co- investigator should come to present the protocol at the meeting.

**For more information contact:**

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