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FWA Assurance No. 00001973  
IRB 00001497 of IORG0001100

For a thorough and complete review, all research proposals shall be submitted with the following information to NEC at least **15 (fifteen)** working days before the scheduled meeting date.

- Copy of the request letter. (Mention in the letter if you made any amendments or not, if you made amendments indicate where the amendments are in the document.)
- Copy of the protocol
- Copy of the patient informed consent and the patient information sheet in English or French and Kinyarwanda
- To provide CV's of all investigators and their respective role in the study.
- To provide the study budget
- Attach the previous approval you got from ethics committee
- 1 copy of CD of the above mentioned documents (put all documents in one document **PDF Format**).
- Complete the progress report form if you are requesting annual renewal.
- Review fees of amount of 425,000 FRW (Four hundred twenty five thousand Rwandan francs only) Research projects funded by research Institutions or other international organizations or a fees of 50,000 FRW (fifty thousand) Self-funded Students for their Research projects for the award of a university degree (Bachelor degree, Master degree & PhD.
- The fees can be paid to the following account number: Rwanda National Ethics Committee 130- 10 53 298 in COGEBANQUE.

- Free of Charge for Rwandan Student Self-funded for their Research projects for the award of a university degree (Bachelor degree, Master degree & PhD).

**For more information contact:**

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